

MEN'S SHED PROJECTS

Please fill in this form if you have a project for a person or organization outside the Men's Shed. The form is not intended for personal projects unless the project will require considerable shed materials or labour.

The form is to allow us to manage our resources and labour. It will allow us to plan ahead and give the members a vested interest in the shed's activities.

On completion, please give the form to the project manager or Executive Committee Member.

See over.

Project Information Form

Project Description.

Date submitted. /...../.....

Customer.

Customer Contact Phone No.

Date required by. /...../.....

Has a Quote been given? Yes/No Amount? \$

Member's Name.

Member's Signature.

For Use by Project Manager Only

Job Number

Date Submitted /...../.....

Date Completed /...../.....

Signed